



Beginning the week of August 23rd, ARMLS will be making several important field changes/additions to listing input and display.

DND2

Several fields will now have DND2 appended to the field name. DND2 means Do Not Display, Do Not Disclose, and will be found on fields containing information that should never be shared with a client or other member of the public. The information in these fields is only provided for the use of another ARMLS subscriber.

Property Access fields

Three new Property Access fields are being added to listings. These fields should only be used to identify the actual codes, and those codes should not be entered into any other fields (*Directions*, or any of the remarks fields for example). The new fields are:

Alarm Code – DND2, for the listing agent to include, if the home has an alarm that other agents need to disable in order to show the property.

Gate Code – DND2, for the listing agent to include if the property is in a gated community and a code is needed for showings.

Mech-box Code – DND2, for use if the property does not have an iBox (blue box) for use with the Supra lockbox keys, and instead, a mechanical box is to be used for showings.

Changes to remarks fields

Several significant changes will be made to the various remarks fields. These are:

Remarks will be renamed *Public Remarks* to further clarify that these comments may be seen by the public in public print outs of property reports, emailed copies of reports, and on websites displaying listings.

REALTOR Remarks will be renamed *Private Rmks – DND2* to identify them as agent to agent communication which should never be shared with a client or other member of the public.

A new field *Semi-Private Remarks* will be added for the purpose of conveying information that would not normally be disclosed to the public in marketing, but could be shared with a client if needed. These could include anything that would be disclosed at escrow, or information such as buyer incentives for using a particular title company or for closing by a certain date.